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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

To the Mayor & Members of Longridge Town Council

Due to the current restrictions in place in respect of Covid-19,

you are requested to consider the following items that would have been

agenda items for Council that was scheduled to be held on

**Wednesday 13th May 2020 at 7pm.**

**Please let me have your email comments by 5pm on Tuesday 12th May 2020.**



Andrea Pownall

Town Clerk

**1. Declarations of Interests**

(and written requests for disclosable pecuniary interest dispensations)

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**2. Approval of Note Minutes**

**To resolve to approve** as a correct record the

Note Minutes of Council dated 8th April 2020.

**3. Consideration of Planning & Licence Applications**

**3/2020/0034 - 5 Fleet Street *-*** *proposed first floor dormer extension over the existing garage/driveway.*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2020%2F0034>

**3/2020/0292 - 52 Fell Brow** - *Demolition of existing garage and replacement with two storey extension comprising garage with first floor dormer over. Front dormer extension within existing roof*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2020%2F0292>

**3/2020/0283 – Beech House, Alston Lane PR3 3BN** - *Roofing over existing structure to form covered storage area*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2020%2F0283>

**3/2020/0198 - Unit 5 Stonebridge Mill Preston Road** - *Retention of unauthorised change of use from B2 Industrial to D2 Leisure. Fire exit to rear.*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2020%2F0198>

**4. Payroll Services**

Council to note the transfer of payroll services to Whalley Swarbrick.

**5. Accounts VE Day Celebrations**

To note the attached report.

**6. Business Grant in Relation to Coronavirus**

To discuss and agree the attached report.

**7. Council Meetings during Convid-19**

To discuss the meeting notice previously circulated.

**8. Help Longridge Update**

To note the attached report.

**9. Allotment Rents**

To discuss and agree the allotment rents for 2020/21 (see notes attached).

**10. Year End Accounts 2019/2020**

Council to note that the accounts for 2019/20 have been submitted to the internal auditor (Whalley Swarbrick) for auditing.

**11. Finance**

**To authorise payment of the following:**

**a. Resolve to pay** Initial Technologies Ltd - £44.23 (March)

**b. Resolve to pay** Terry Lewis - £120 (March)

**c. Resolve to pay** Terry Lewis - £150.00 (April)

**d. Resolve to pay** RVBC - £39.31 (hygiene unit public toilets)

**e. Resolve to pay** RVBC - £400.00 (Trade Refuse Collection)

**To authorise the retrospective payment of the following:**

a. HMRC £413.47 (Tax – Quarter 4)

b. Martindales - £24.70 (chains & padlocks for play areas)

**The following direct debits are for information only:**

a. Electric Bill (01.03 – 31.03) - £497.28

b. Salary - £1135.43 (April)

c. Nest - £45.38

d. hygiene bins (Station Building) - £61.34

**12. Station Café**

In view of the confidential nature of the business to be transacted, the Council may resolve to exclude members or the press public.

**13. SCHEDULED DATE OF NEXT MEETING**

The next Council Meeting will be held on Wednesday 10th June 2020.